

Cheat Sheet Casio Cash Register

Programming Item Codes with Prices

1. Turn knob to **PGM**
2. Press **1** followed by **Sub Total**
3. Enter Item Code Number
4. Press **PLU**
5. Enter your fair's Unit Price for that Item Code (Do NOT enter decimals)
6. Press **CA/AMT Tend**
7. Then repeat steps 3-6 for each Item Code
8. When finished entering all Item Codes press **Sub Total**

Ringing Up Sales

1. Turn Knob to **REG**
2. Enter Item Code
3. Press **PLU***
4. Repeat Step 2-3 for each Item purchased by student
5. Continue until finished with students purchase
6. Press **Sub Total**
7. Enter dollar amount given by student ***
8. Press **CA/AMT Tend** and drawer will open

*Just press **PLU** again for each additional item with the same Item Code

***Optional, This will calculate change back